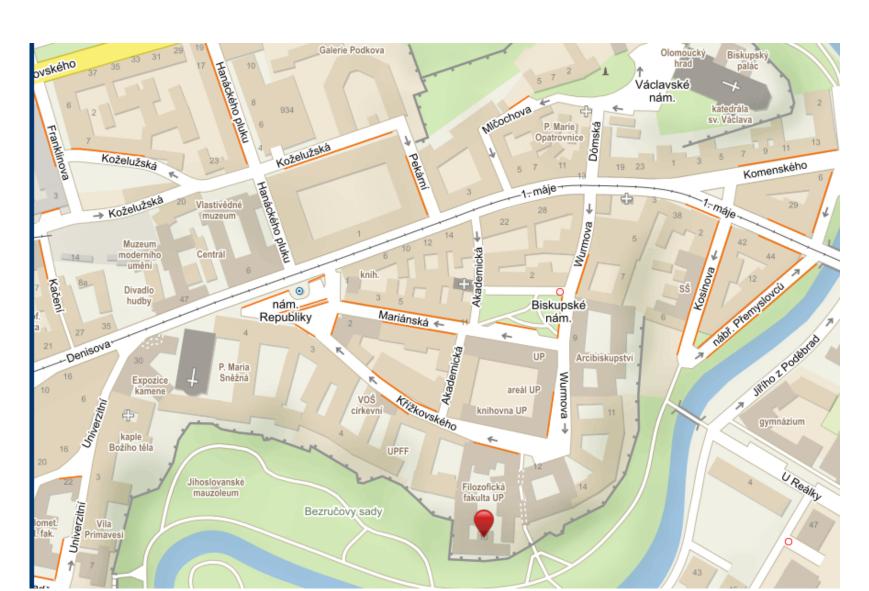
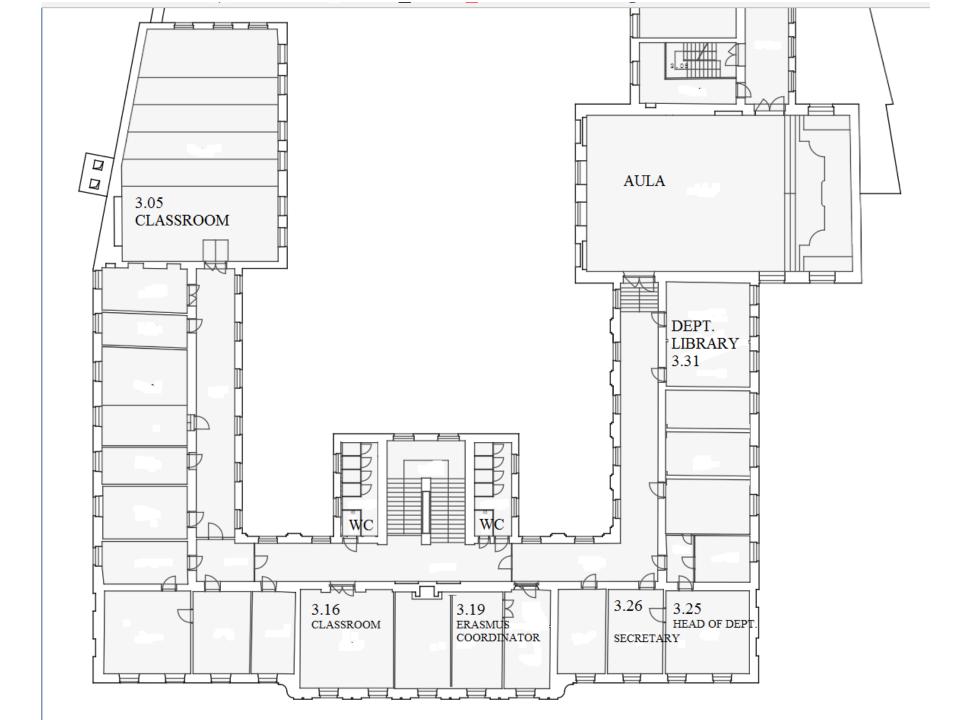


Information meeting for incoming foreign students Spring 2018

www.anglistika.upol.cz

Department of English and American Studies 10 Křížkovského Street, Olomouc (rear building, 3rd floor)





Coordinators

- Palacký University coordinators (Zuzana Hamdanieh, Štěpánka Bublíková, Eva Ohnisková): orientation week, insurance, accommodation
- https://www.upol.cz/en/students/exchangestudents/international-offices/
- Faculty of Arts coordinator (Lenka Haničáková): synchronisation of enrolment sheets ("yellow cards") and Palacky Uni Portal (STAG), transcript of records
- http://old.ff.upol.cz/en/groups/studying/study-affairs/

Coordinators

- English Department coordinators (Markéta Janebová for Erasmus and everything else except CEEPUS): approval of study plans, signing of learning agreements, info about English Dept. courses
- marketa.janebova@upol.cz
- office hours: Tue 14.00-15.00, Thu 14.00-15.00 (Room 3.19)
- Coordinators from other departments:

https://www.upol.cz/en/students/exchangestudents/departmental-coordinators/

1 department

- 30+ teachers
- students
 - 700 BA and MA
 - 35 Ph.D.

5 Sections:

- Linguistics
- Literature
- Culture studies
- Interpreting & transl.
- Practical language

- 3 international conferences
 - Noam Chomsky 2014
 - OLINCO 2018
- many guests from the Czech Rep. and abroad
 - lectures, workshops
- 3 parties a year (Freshmen Party, Christmas Party, Garden Party)

General information

- One-semester courses (but see prerequisites in PU Portal)
- Most courses are seminars (ca 20-25 students)
- 1 teaching hour = 45 minutes; most of the courses take place once a week and consist of 2 teaching hours (=90 minutes).
- Students are obliged to comply with the required attendance policy (usually a maximum of 2–3 absences per semester) and to submit assigned work on time. Assigned work may have the form of oral presentations, reports, written essays, group projects, etc. Students are informed about the form of evaluation and exam requirements during the introductory class for each course.

Assessment and Credits

- The number of credits corresponds to the number of ECTS credits (European Credit Transfer System).
- Usually 3-4 credits per course
- Some courses can be completed with a zάροčet (pre-exam credit =PC= Pass/Fail) only, some with a PC plus an end-ofcourse exam.
- The majority of exams have their own codes and are taken separately after the prerequisite course has been completed. Exams are more demanding than PCs and can be written, or oral, or both. A comprehensive exam covers topics from more than one course. Exams are assessed by grades A to F. Each exam can be retaken twice.
- 1 credit for a regular exam; 2 credits for a comprehensive exam

Grades

- If you need a grade but there is only a *PC* (pre-exam credit) for the course (=Pass/Fail), there are two things you can do:
- 1. take the separate exam (if there is one for the course: check the UP Portal or see below) for an extra credit (but note that the 2-credit exams are comprehensive, i.e. cover the content of two or more courses)

OR

 2. ask the teacher to sign your enrolment sheet (yellow card) and put the grade there after you have completed the course (A-E = passing grades; F- fail); the grade will then be added manually to your Transcript of Records by the faculty coordinator at the end of your study Name/Jméno:

Academic year/Akademický rok:

Term/Semestr:

Course code/	Course title/	Lecturer/	ECTS credits amount/	Enrolment approval/	Grade/
Kód kurzu	Název kurzu	Vyučující	Počet kreditů	Potvrzení o zápisu	Hodnoceni
example:	Ct1 F 11:-t 6: 104F	Harrist Mattalan	_	signature of the teacher	_ ,
KPE/CEH	Central European History Since 1945	Hynek Melichar	5	,	Pass/ A
KI E/ CEII					

Which courses can you take?

- Incoming exchange students can choose any course from the timetable, both obligatory and optional courses from the Bachelor's and Master's programmes
- BUT: all courses require at least a B2 level of English (CEFR)
- Some courses may have prerequisites (check PU Portal or ask the teacher) and/or require some previous knowledge and/or require knowledge of Czech
- If there is a prerequisite, but the teacher is willing to accept you, the faculty coordinator can enrol you (after your yellow card is signed)
- your timetable shows courses taught in English in colour
- Don't miss the first lesson!
- If you arrive late due to visa problems etc., contact the department coordinator ASAP.

Which courses can you take?

- If the course is available, sign up for it electronically via PU
 Portal AND have the teacher sign your enrolment sheet
- At the English dept., it is often the case that the courses are full: you need to attend the first lesson and ask the teacher if they can take you
- If they do (and they usually do if the capacity of the classroom allows it), have them confirm the enrolment in your yellow enrolment sheet (you don't need the little individual departmental enrolment sheets that will be distributed during the first lesson these are only for our regular students. The faculty coordinator will add you to the system after you hand in the yellow enrolment sheet).

Changes in the LA

- During the first week of the semester, students attend the classes they are interested in and finalise their LAs as soon as possible.
- The list of courses must be consulted with the coordinator at the Department of English and American Studies, who will sign the Changes section of the LA
- Submit the enrolment sheet to the Faculty of Arts coordinator (check the deadline – the enrolment sheet must be delivered in person by the deadline)
- It is important to unenrol (i.e. to NOT have in the PU Portal) from the courses are not taking otherwise you will get an F at the end of the semester. This can be done in the PU Portal by the end of the first week.
- Updated LA must be uploaded in the Erasmusplus app (i.e. where you uploaded the application form and LA before the mobility).

Timetable (example)

1.39=1st floor, 2.40=2nd floor, etc.

UJ00 (lecture)

Introd. to linguistics

Podlipský

The same code+same name = parallel course; choose one only (with the exception of some courses ending in 00)

UL00 (lecture)

Intro into Literature

Arbeit

Day	Room	8:00-9:30	.45-11:15	11:30-13:00
	1.39 25p	AFO2 Phonetic seminar Šimáčková	AFO2 Phonetic seminar Šimáčková	TRM2 Zehnalová
	2.40 48st	BS3G British Studies: Cult. geography- Flajšarová	BS2M British Studies: society Flajšarová	AML2 American lit. until 1880 Peprník M.
	1.49 35st	BRL1 British lit. 1800-1900 Jelínková	AML1 American literature Sweney	IS01 Irish Studies 1 Sweney
DAY	1.44 21st		AJC4 English Language 4 Tylšarová	AJC5 English Language 5 Tylšarová

AFO1 - FO01

Phonetics

Podlipský

UJ00 + UL00: lecture + seminar must be taken in one semester

Linguistics

British lit. 1800-1900 Literature Livingstone

AFO2

Šimáčková

Phonetic seminar

3.05

102st

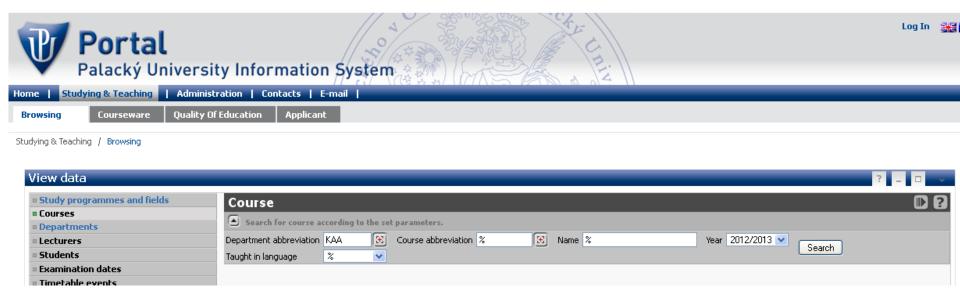
Culture studies

Practical English

AS1H American Studies: History Sweney

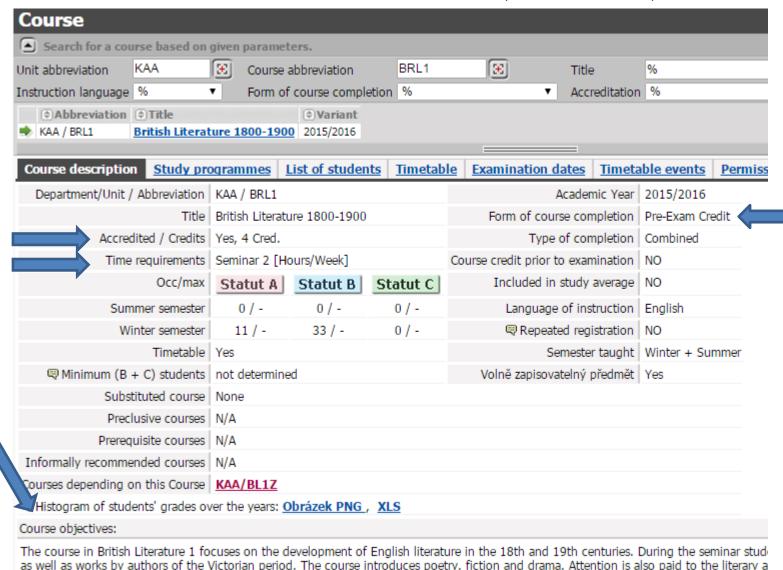
AJC5 English Language 5 Tylšarová

UP Portal (STAG)

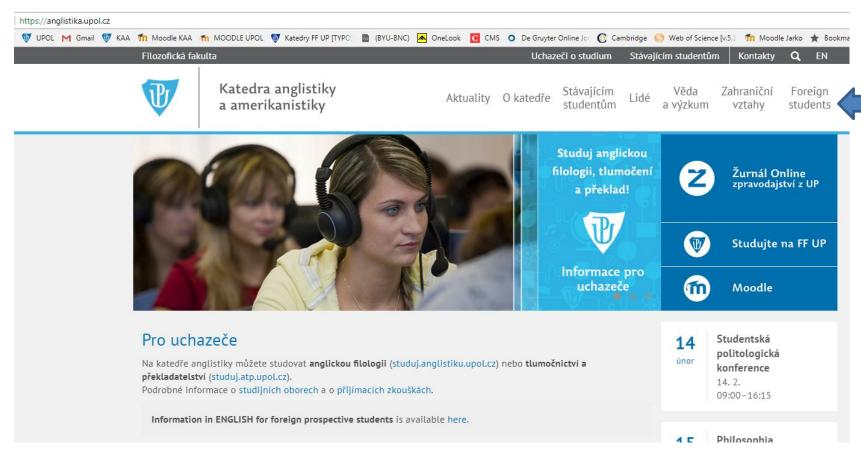


(Unit) Department abbreviation: KAA Course abbreviation: see the timetable (what's not in the timetable is **not taught** this semester) Year: current year

UP Portal (STAG)



More information anglistika.upol.cz



Moodle

The Moodle situation:

1. moodle.anglistika.upol.cz

(English dept. Moodle, will soon be abandoned; use guest login)

moodle.ff.upol.cz

(Faculty of Arts moodle; login the same as in the PU Portal)

3. moodle.upol.cz

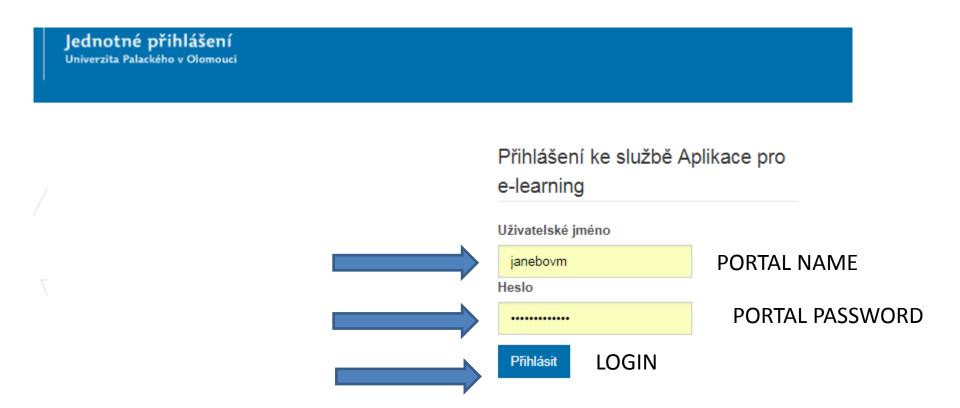
New Moodle

(login the same as in the PU Portal; problem: you must be enrolled in Stag to have access)

Check with your teacher which version they are using.

moodle.upol.cz

moodle.upol.cz



Courses usually available every semester

Obligatory courses (see below) are usually taught every semester, while the choice of the optional ones may vary.

Check with the timetable:

what's not in the timetable is **not taught** this semester

(see below for the information on exams and research seminars)

Literature: Obligatory (survey) courses

Course Code	Course Title	Credits	Teaching hours: lecture+ seminar	Assess- ment	Recom- mended esp. for:
KAA/UL00	Introduction to the Study of Literature	4	1+1*	PC, EX	BA
KAA/BRL1	British Literature 1 (1800- 1900)	4	0+2	PC	BA
KAA/BRL2	British Literature 2 (1900- 1950)	4	0+2	PC	BA
KAA/BRL3	British Literature 3 (until 1800)	4	0+2	PC	MA
KAA/BRL4	Contemporary British Literature	4	0+2	PC	MA
KAA/AML1	American Literature 1 (until 1880)	4	0+2	PC	BA
KAA/AML2	American Literature 2 (1880-1945)	4	0+2	PC	BA
KAA/AML3	American Literature 3 (after 1945) Advanced MA course	4	0+2	PC	MA
KAA/AML4	Contemporary American Literature (after 1945)	4	0+2	PC	MA

^{*}with this course it is necessary to take the lecture and seminar simultaneously in one semester

Literature: optional courses

(the choice may vary)

Course Code	Course Title	Credits	Extent: lecture+ seminar	Assess- ment	Recom- mended esp. for:
KAA/APOS	American Postmodernism	4	0+2	С	MA
KAA/BS00	Shakespeare- tragedies	4	0+2	С	BA/MA
KAA/BS00	British Satire	4	0+2	С	BA/MA
KAA/BS00	Children's Literature	4	0+2	С	BA/MA
KAA/FANT	Literature of the Fantastic	4	0+2	С	BA/MA
KAA/IRL1	Irish Literature	4	0+2	С	BA/MA
KAA/KAL2	Chapters from Am. Lit: American Short Story	4	0+2	С	BA/MA
KAA/LITK	Theory of Lit. Interpretation	4	0+2	С	MA
	Literature Colloquium	4	0+2	С	BA/MA
	Slam Poetry	4	0+2	С	BA/MA
KAA/SOUT	Southern Literature	4	0+2	С	BA/MA

LK03 is a special course for foreign students: Introduction to Czech Culture for Foreign Students

KAA/LKo3 Introduction to Czech Culture for Foreign Students

This course is designed for visiting foreign students who would like to learn more about the culture of the Czech Republic.

The course will take place **every other week.** There will also be mandatory field trips to museums, exhibitions and places of interest. In order to receive credit for the course students will have to participate in class, attend regularly (80%) and write a diary of their experience during their stay.

Students should have at least a medium B2 level of English. The course is will be taught by Dr. David Livingstone.

Registration in the class will be dealt with the first day.

Literature: Exams

Code	Course Title	Credits	Assess- ment	Prerequisite Courses
KAA/BL1Z	Brit. Literature until 1950: Comprehensive Exam	2	EX	BRL1 or BRL2 and UL00
KAA/BL2Z	British Literature: Exam	1	EX	BRL3 or BRL4
KAA/BL3Z	British Literature: Exam	1	EX	BRL3 or BRL4
KAA/AL1Z	American Literature until 1945: Comprehensive Exam	2	EX	AML1 or AML2 and UL00
KAA/AL2Z	American Literature: Exam	1	EX	AML3 or AML4
KAA/AL3Z	American Literature: Exam	1	EX	AML3 or AML4
KAA/TELZ	Literary Criticism	1	EX	LITK

(THESE ARE NOT TAUGHT COURSES, BUT EXAMS WHICH MAY BE TAKEN AFTER THE COMPLETION OF THE PREREQUISITE COURSES)

Culture studies

	Course Title	Credits	Extent: lecture+ seminar	Assess- ment	Recom- mended esp. for:
KAA/BS1H	British Studies 1: History	4	2+0	С	BA/MA
KAA/BS2M	British Studies 2: Modern Br. Society	4	2+0	С	BA/MA
KAA/BS3G	British Studies 3: Cultural Geography	4	2+0	С	BA/MA
KAA/AS1H	American Studies 1: Am. History	4	0+2	С	BA/MA
KAA/AS2M	American Studies 2: Modern Am. Society	4	0+2	С	BA/MA
KAA/AS3G	American Studies 3: Cultural Geography	4	0+2	С	BA/MA
KAA/AS00	Chapters from American Culture	4	0+2	С	BA/MA
KAA/AS00	American Folk Music	4	0+2	c	BA/MA
KAA/SK01	Scottish Studies 1	4	0+2	С	BA/MA
KAA/SK02	Scottish Studies 2	4	0+2	С	BA/MA
KAA/IS01	Irish Studies 1	4	0+2	С	BA/MA
KAA/IS02	Irish Studies 2	4	0+2	c	BA/MA
KAA/CS01	Canadian Studies 1	4	0+2	С	BA/MA
KAA/CS02	Canadian Studies 2	4	0+2	С	BA/MA

Culture studies: Exams

Code	Course Title	Credits	Assess- ment	Prerequisite Courses
KAA/KSZ1	Cultural Studies 1: Exam	2	EX	AS1H or AS2M or AS3G or BS1H or BS2M or BS3G
KAA/KSZ2	Cultural Studies 2: Exam	1	EX	CS01 or CS02 or IS01 or IS02 or SK01 or SK02

(THESE ARE NOT TAUGHT COURSES, BUT EXAMS WHICH MAY BE TAKEN AFTER THE COMPLETION OF THE PREREQUISITE COURSES):

Linguistics: Obligatory (survey) courses

Course Code	Course Title	Credits	Extent: lecture+ seminar	Assess- ment	Recommended esp. for:
KAA/UJ00	Introduction into Linguistics	4	1+1*	c, EX	BA
KAA/APGR	Practical English Grammar	3	0+2	С	BA
KAA/AFO1	Phonetics (lecture)	4	2+0	С	BA
KAA/AFO2	Phonetic Seminar	4	0+2	С	BA
KAA/FOAN	English Phonetics	4	0+2	С	BA
KAA/AMOR	Morphology	4	2+0	С	BA
KAA/AMOS	Morphosyntax	4	0+2	С	BA
KAA/SNT1	Syntax 1	4	0+2	С	BA
IK A A / I H X I	Lexicology and Lexicography	4	0+2	С	BA
KAA/CTI 1	Introduction to Stylistics	4	0+2	С	BA
KAA, SNT2	Syntax 2	4	0+2	С	MA
KAA/FUNS	Functional Styles in English	4	0+2	С	MA
KAA/VYTX	Text Analysis	4	0+2	С	MA
KAA/HANG	Historical Development of English Advanced MA course	4	2+0	С	MA

^{*}with this course it is necessary to take the lecture and seminar simultaneously in one semester

Linguistics: Options (the choice may vary)

Course Code	Course Title	Credits	Extent: lecture+ seminar	Assess- ment	Recommended esp. for:
KAA/AF10	Varieties of English Pronunciation	4	0+2	С	MA
KAA/AFO4	Topics in Phonetics	4	0+2	С	BA/MA
KAA/KOR1	Corpus Linguistics	4	0+2	С	BA/MA
KAA/LUTY	Language Universals and Typology	4	0+2	С	MA
KAA/PRAG	Introduction into Pragmatics	4	0+2	С	MA
KAA/SEM1	Lexical Semantics	4	0+2	С	MA

Linguistics: Exams

Code	Course Title	Credits	Assess- ment	Prerequisite Courses
KAA/LESZ	Lexicology and Stylistics	2	EX	LEX1 or STL1
KAA/AFO3	Phonetics: Exam	2	EX	AFO1 or AFO2 and UJ00
LIA1	Linguistic analysis 1	1	EX	HANG or SNT2 or AF10
LIA2	Linguistic analysis 2	1	EX	HANG or SNT2 or AF10
KAA/GRFZ	Grammar for Philologists: Exam	2	EX	AMOR & AMOS & SNT1
KAA/ANT1	Text Analysis 1: Exam	1	EX	FUNS or VYTX or SEM1
KAA/ANT2	Text Analysis 2: Exam	1	EX	FUNS or VYTX or SEM1

(THESE ARE NOT TAUGHT COURSES, BUT EXAMS WHICH MAY BE TAKEN AFTER THE COMPLETION OF THE PREREQUISITE COURSES)

UJoo: Introduction into Linguistics (lecture + seminar): the number of places is limited; if you are interested, contact Dr Podlipsky ASAP at vaclav.j.podlipsky@upol.cz

Check the syllabus at:

https://www.moodle.anglistika.upol.cz/course/view.php?id=157

Research seminars

LRRS1/2: Literature Research Seminar 1/2 LGRS1/2: Linguistics Research Seminar 1/2

- not taught (not in the timetable)
- 3 credits each
- an extra assignment in one of the literature/culture studies and linguistics courses, respectively (NOT in Practical English courses)
- you can take one in literature/culture studies and one in linguistics per semester
- ask the teachers about the topics in advance, though not necessarily during the first two weeks
- you cannot sign up for these in STAG, so put them in your enrolment sheets if interested and then ask the relevant teacher to sign it

Practical English: Courses

Course Code	Course Title	Credits	Extent: lecture+ seminar	Assess- ment	Recommended esp. for:
KAA/AJC1	English Language 1	3	0+2	PC	BA
KAA/AJC2	English Language 2	3	0+2	PC	BA
KAA/AJC3	English Language 3	3	0+2	PC	BA
KAA/AJC4	English Language 4	3	0+2	PC	BA
KAA/AJC5	English Language 5	3	0+2	PC	BA
KAA/AJC6	English Language 6	3	0+2	PC	MA
KAA/AJC7	English Language 7	3	0+2	PC	MA
KAA/AJC8	English Language 8	3	0+2	PC	MA

AJC1: Academic writing

AJC2: Presentations

AJC3-8: *CAE result; Proficiency Masterclass*

Contact Helena Tylšarová at helena.tylsarova@upol.cz if you have any questions regarding these courses

Practical English: Exams

Code	Course Title	Credits	Assess- ment	Prerequisite Courses
KAA/JZB2	Comprehensive Practical English Exam B2	2	EX	AJC1 or AJC2
KAA/JZC1	Comprehensive Practical English Exam C1	2	EX	AJC3 or AJC4 or AJC5
KAA/JZC2	Comprehensive Practical English Exam C2	2	EX	AJC6 or AJC7

(THESE ARE NOT TAUGHT COURSES, BUT EXAMS WHICH MAY BE TAKEN AFTER THE COMPLETION OF THE PREREQUISITE COURSES)

Contact Helena Tylšarová at helena.tylsarova@upol.cz if you have any questions regarding these exams

So what to do next? (1)

- In the timetable, check what is actually taught this semester and compare it with the Before mobility section of your LA
- make a list of courses you would like to attend
- consult the English dept. coordinator and your coordinator in case of any doubt
- sign up in the PU Portal, or, if the course is full or there is a problem with the registration, wait for the first lesson
- go to the first lesson to learn more about the course (do not miss the first lesson even if you have signed up in STAG)

So what to do next? (2)

- if interested, ask the teacher to sign your yellow enrolment sheet (this is a MUST even if you have signed up in STAG)
- submit the enrolment sheet to the Faculty of Arts coordinator in due time
- make changes in the Learning agreement, have it signed by both parties and upload it in the Erasmusplus app
- enjoy your stay☺

Thank you and enjoy your stay in Olomouc!

