

Information meeting for incoming international students 2024/5

www.anglistika.upol.cz

3 Levels of Coordinators

- Palacký University coordinators (Ms. Zuzana Hamdanieh and team)
- orientation week, insurance, accommodation, confirmation of stay
- https://www.upol.cz/en/students/exchangestudents/international-offices/
- Faculty of Arts coordinator (Ms. Simona Černá)
- enrolment into courses, Palacký Uni Portal (STAG), transcript of records at the end of your stay
- https://www.ff.upol.cz/en/about/basic-information/

Coordinators

- English Department coordinator: Helena Tylšarová for ERASMUS and everything else except CEEPUS
- approval of study plans, signing of learning agreements, info about English Dept. courses (= courses starting with KAA/)
- helena.tylsarova@upol.cz
- office hours: Mon 9.00–9.30, Tue 13.15–13.45, Fri 9.00–9.30 or by appointment (Room 3.28, floor 3, rear building)
- Coordinators from other departments: https://www.upol.cz/en/students/exchangestudents/departmental-coordinators/
- For the location of other departments, click <u>here</u>

Covid Updates

https://www.upol.cz/en/covid-19/

Department

- 30+ teachers
- students
 - 700 BA and MA
 - 10 Ph.D.

5 Sections:

- Linguistics
- Literature
- Culture studies
- English language
- Interpreting & transl.

- 3 international conferences
 - Noam Chomsky 2014
 - Olomouc LinguisticsColloquium 2023
- many guests from the Czech Rep. and abroad
 - lectures, workshops
- 3 parties a year (Freshmen Party, Christmas Party, Garden Party)

General Information I

- One-semester courses
- Courses are either lectures (up to 100 students) or seminars (ca 20–25 students)
- courses take place once a week and consist of 2 teaching hours (= 90 minutes)
 - a few exceptions, i.e. Irish Week blocks

General Information II

Students are informed about the form of evaluation and exam requirements during the introductory class in each course.

Generally, students are obliged to

- comply with the required attendance policy (usually a maximum of 2 absences per semester), and
- submit assigned work on time, and
- take tests and exams as required

Assigned work may have the form of home assignments, oral presentations, reports, written essays, group projects, etc.

Please note that unless cooperation with other students is explicitly allowed by the teacher, all assignments have to be done independently, and copying and pasting answers from the Internet is not allowed

Credits

- The number of credits corresponds to the number of ECTS credits (European Credit Transfer System).
- Usually 3–4 credits per course at the English dept.
- Ours is an "all or nothing system", i.e. if a course is a 3-credit course, you cannot get 2 credits for meeting the requirements only partially

Forms of Assessment

- Most courses are completed with a pre-exam credit = PC = Pass/Fail) only (no grade)
- Only two courses have a pre-exam credit plus an end-ofcourse exam (KAA/UJoo, KAA/ULoo)
- Some courses are also associated with graded exams; these exams have their own codes and can be taken separately after the prerequisite course has been completed (not obligatory for international students!)
- 1 credit for a regular exam; 2 credits for a comprehensive exam (a comprehensive exam covers topics from more than one course)
- Exams are assessed by grades A to F.
- Each exam can be retaken twice.

How to Get Grades I

 If you need a grade but there is only a PC (pre-exam credit) for the course (= Pass/Fail), there are two options:

Option 1 (the easier one)

- the teacher will put points in the "Points" section in STAG after you have completed the course
- the points will then be automatically exported as a grade to your Transcript of Records at the end of your stay
- if you've earned an E, you will get 50; D = 60,C = 70, B = 80,
 A = 90 and up; F = fail, less then 49

!! Please note that these points are NOT percentage points (i.e. the passing grade is NOT 50) – this is just a way of converting results into grades where STAG does not allow a regular grade

How to Get Grades II

Option 2:

- you can take the separate exam if there is one for the course (check the UP Portal or see below) for an extra credit
- note that the 2-credit exams are comprehensive, i.e. cover the content of two or more courses (i.e. unless you take both courses, you might not qualify for the exam)
- we don't generally recommend this option, so please talk to the English dept. coordinator before you enrol in an exam

Which courses can you take?

- Your timetable shows courses taught in English (colour-coded)
- Incoming exchange students can choose the colour-coded courses under the following conditions:
- All courses require at least a B2 level of English (official certificate required)
- Master's (MA) courses require at least a C1 level of English (official certificate required)
- Master's (MA) courses are **not** intended for Bachelor (BA) students (see our web for an overview)
- Some courses may have prerequisites and/or require some previous knowledge and/or require knowledge of Czech (check UP Portal or ask the teacher)

How to enrol?

- If the course is available and you meet the language requirements etc., sign up for it electronically via UP Portal
- At the English dept., it is often the case that the courses are full: you need to attend the first lesson and check with the teacher whether they can take you
- If they do, make an appointment with the English dept.
 coordinator. This cannot be done via email, you need to come personally by the end of the second week (4 October 2023)
- If there are pre-requisites which do not allow you to enrol, the faculty coordinator will have to add you to the system manually: e.g. KAA/AJC3, AJC4, AJC5. Make sure to give her the details, i.e. day and time of the class)

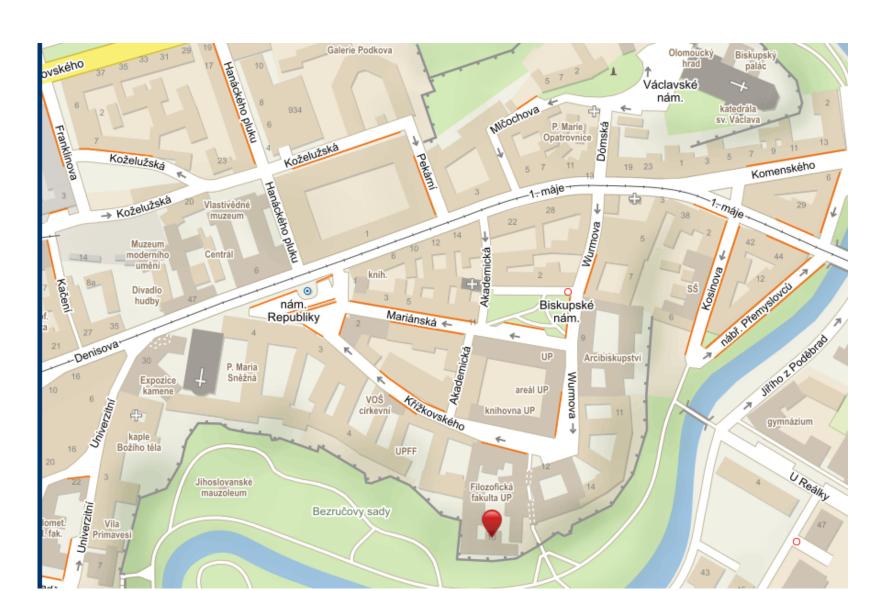
Changes in the LA I

- During the first week of the semester, students attend the classes they are interested in and finalise their LAs.
- You can keep, add or drop courses
- The finalised list of English dept. courses must be consulted with the coordinator at the Department of English and American Studies (you will avoid trouble with unsuitable courses etc.)
- By the end of the second week, you must enrol in UP STAG in all courses you will be actually attending; if you have a problem, send an email to English dept. coordinator (giving the details, i.e. code, day, time of the KAA course)
- Make sure not to miss the deadline for changes (end of week 2) –
 after the deadline, department coordinators cannot access STAG
 to make any changes

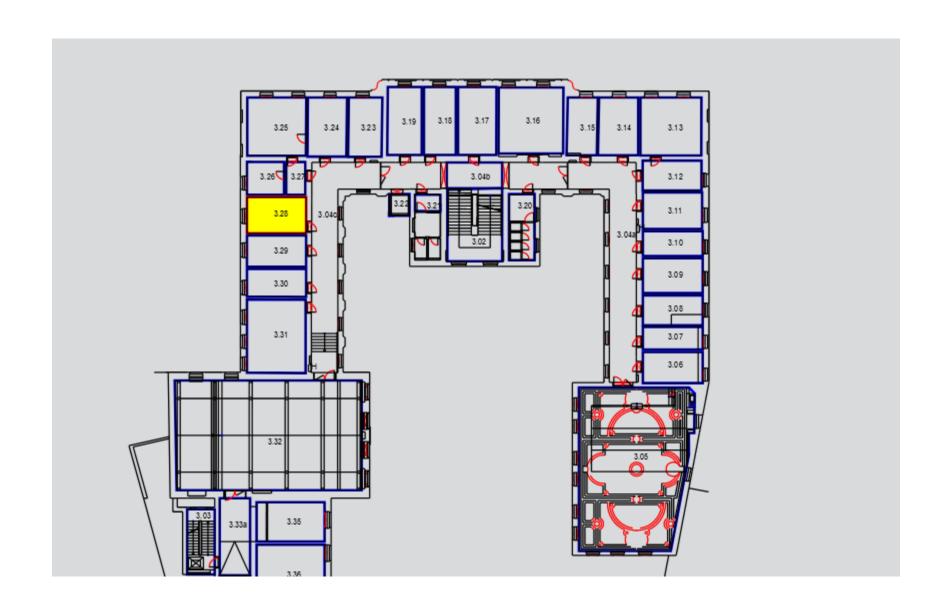
Changes in the LA II

- It is equally important to unenrol (i.e. to NOT have in the UP Portal) from the courses you are not taking otherwise you will get an F at the end of the semester. This can be done in the UP Portal during the first two weeks of the semester
- once you have the final list approved, make the respective changes in STAG, generate a pdf with the During the Mobility section and have it signed by both the sending and receiving coordinators
- upload the signed form in STAG

Department of English and American Studies (KAA) 10 Křížkovského Street, Olomouc (rear building, floor 3)



Helena Tylšarová's office



Classrooms at 10 Křížkovského St.

| CLASSROOM NUMBER | LOCATION |
|------------------|---|
| P1.31 | basement, front or rear building (use the staircase leading down to the basement) |
| 1.39 | 1st floor (= ground floor), front building, computer room |
| 1.40 | 1st floor (= ground floor), front building, computer room |
| 1.44 | 1st floor (= ground floor), front building |
| 1.49 | 1st floor (= ground floor), front building |
| 2.40 | 2nd floor, front building |
| 3.05 | 3rd floor, rear building. Dept. of English and American Studies |
| 3.16 | 3rd floor, rear building. Dept. of English and American Studies |

KB-1.09: Křížkovského 12, 1st floor (= ground floor)

Other classrooms and departments: click here or see the KAA website for incoming students (Useful links and documents)

Timetable (example) It shows everything we teach at the department

Department of English and American Studies Timetable SUMMER 2023 (version 13 February 2023)

COURSES IN COLOUR BLOCKS ARE TAUGHT IN ENGLISH & ARE AVAILABLE TO INTERNATIONAL STUDENTS

SOME COURSES ARE FOR MA STUDENTS ONLY (CHECK OUR WEBSITE FOR MORE INFORMATION)

linguistics literature pract. English language culture studies other

[MA]: for Master's students only (C1 level of English required)

*UJ00/UL00 Seminar must be taken together with the lecture one semester

| | Room | 8:00-9:30 | 9:45-11:15 | 11:30-13:00 | 13:15-14:45 | 15:00-16:30 |
|------|-----------------|---|---|---|--|---|
| | 1.39 21p | AFO2 / Phonetics / Šimáčková | FOAN/Phonetics Podlipský | TR04/Překlad. Sem 4/ Zehnalová | TERT2/Teorie překladu 2 Zehnalová | TR01/ Překlad. sem 1/ Kubánek |
| | 2.40 48st | BS3G / British Studies: Cult. Geography/Flajšarová | BS2M / British Studie | | BIS1/MIS1 / Diploma – literature/Woock | |
| _ | 1.49 35st | BRL1 / British Literature 1 / Jelínková | AMOS / Morphosyntax Čakányová | AML2 / American lit. until 1880 / Peprník M | GRT1 / Contrastive Grammar 1 /Čakányová | AJC2/English Language 2/Sazanovych |
|)A) | 1.44 21st | | AJC2/ English Language 2) Tylšarová | JC4 / English Language 4 / Tylšarová | | 7C40 / Irish language 1 / Markus |
| MOND | 3.05 102st | UJ00 (lecture) / Introd. to linguistics* Podlipský | AFO1 / Phonetics / Šimáčková | 00 (lecture) / Intro into Literature* / | | AS1H / Americ. Studies / Woock /room 3 .05 |
| M | 1.40 25p | TR05/Překladatelský sem.5/Molnár | TR01/ Překlad. sem 1/ Kubánek | 1 03/ Překlad. sem 3/ Kubánek | IN04/Tlumočnický seminář 4/Pavlisová | IN02/Tlumočnický seminá 2/Pavlisová |
| | P1.31 25 st. | | AJC6/English Language 6/ Ramešová | BRL: British Literature 5/ Jelínková | UJ00 / Intro into Linguistics seminar*/ Podlipský | |
| | 3.16 20sem | AML4 / Contemporary American Literature Jařab | SNT1 / Syntax 1 / Veselovská. | SLA2 econd Language acquis n / Šimáčková [MA] | | |

Room: 1.39 = floor 1 (ground floor), 2.40 = floor 2, etc.

Timetable (example)

Department of English and American Studies

Timetable SUMMER 2023 (version 13 February 2023)

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|------|-----------------|---|------|--|---|--|---|
| | 1.39 21p | AFO2 / Phonetics / Šimáčková | | FOAN/Phonetics/ Podlipský | TR04/Překlad. Sem 4/ Zehnalová | TERT2/Teorie překladu 2 Zehnalová | TR01/ Překlad. sem 1/ Kubánek |
| | 2.40 48st | BS3G / British Studies: Cult. Geography/Flajšarová | | 2M / British Studies: ociety / Flajšarová | Zemaiova | BIS1/MIS1 / Diploma – literature/Woock | Kuoanek |
| | 1.49 35st | BRL1 / British Literature 1 / Jelínková | | OS / Morphosyntax / Čakányová | AML2 / American lit. until 1880 / Peprník M | GRT1 / Contrastive Grammar 1 /Čakányová | AJC2/English Language 2/Sazanovych |
| A | 1.44 21st | | AJC2 | / English Language 2 / Tylšarová | AJC4 / English Language 4 / Tylšarová | | 7C40 / Irish language 1 / Markus |
| MOND | 3.05 102st | UJ00 (lecture) / Introd. to linguistics* Podlipský | | O1 / Phonetics / Šimáčková | UL00 (lecture) / Intro into Literature* / | | AS1H / Americ. Studies / Woock /room 3 .05 |
| M | 1.40 25p | TR05/Překladatelský sem.5/Molnár | T | 1/ Překlad. sem 1/ Kubánek | TR03/ Překlad. sem 3/ Kubánek | IN04/Tlumočy ký seminář 4/P sová | IN02/Tlumočnický seminá 2/Pavlisová |
| | P1.31 25 st. | | AJC | English Language 6/ Ramešová | BRL5 / British Literature 5/ Jelínková | UJ00 / Ip into Linguistics seg ar*/ Podlipský | |
| | 3.16 20sem | AML4 / Contemporary American Literature Jařab | | VT1 / Syntax 1 / Veselovská. | SLA2 / Second Language acquisition / Šimáčková [MA] | | |

The same code+same course name = parallel course; choose one only

Timetable (example)

Department of English and American Studies

Timetable SUMMER 2023 (version 13 February 2023)

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linguistics literature pract. English language culture studies other

[MA]: for Master's students only (C1 level of English required)

*UJ00/UL00 Seminar must be taken together with the lecture in one semester

| | Room | 8:00-9:30 | 9:45-11:15 | :30-13:00 | 13:15-14:45 | 15:00-16:30 |
|------|-----------------|---|---|---|--|---|
| | 1.39 21p | AFO2 / Phonetics / Šimáčková | FOAN/Phonetics/ Podlipský | TR04/ klad. Sem 4/ Z jalová | TERT2/Teorie překladu 2 Zehnalová | TR01/ Překlad. sem 1/ Kubánek |
| | 2.40 8st | BS3G / British Studies: Cult. Geography/Flajšarová | BS2M / British Studies: society / Flajšarová | | BIS1/MIS1 / Diploma – literature/Woock | |
| / | . \t | BRL1 / British Literature 1 / Jelínková | AMOS / Morphosyntax / Čakányová | AML2 / Ame an lit. until 1880 / Pep (k M | GRT1 / Contrastive Grammar 1 /Čakányová | AJC2/English Language 2/Sazanovych |
| AY | 1. 21 | | AJC2/ English Language 2 / Tylšarová | AJC4 / English l guage 4 / Tylšarov | | 7C40 / Irish language 1 / Markus |
| MOND | 3.04 102st | UJ00 (lecture) / Introd. to linguistics* Podlipský | AFO1 / Phonetics / Šimáčková | UL00 (lecture) / In Literature* | | AS1H / Americ. Studies / Woock /room 3 .05 |
| M | 1.40 25p | TR05/Překladatelský sem.5/Molnár | TR01/ Překlad. sem 1/ Kubánek | TR03/ Překlad. sen Kubánek | IN04/Tlumočnický seminář 4/Pavlisová | IN02/Tlumočnický seminár 2/Pavlisová |
| | P1.31 25 st. | | AJC6/English Language 6/ Ramešová | BRL5 / British Literatur Jelínková | UJ00 / Intro into Linguistics seminar*/ Podlipský | |
| | 3.16 20sem | AML4 / Contemporary American Literature Jařab | SNT1 / Syntax 1 / Veselovská. | SLA2 / Second Language acquisition / Šimáčková [MA] | | |

UJ00 + UL00: the only two courses where a lecture + 1 seminar must be taken together in one semester

Choose one seminar that fits your schedule

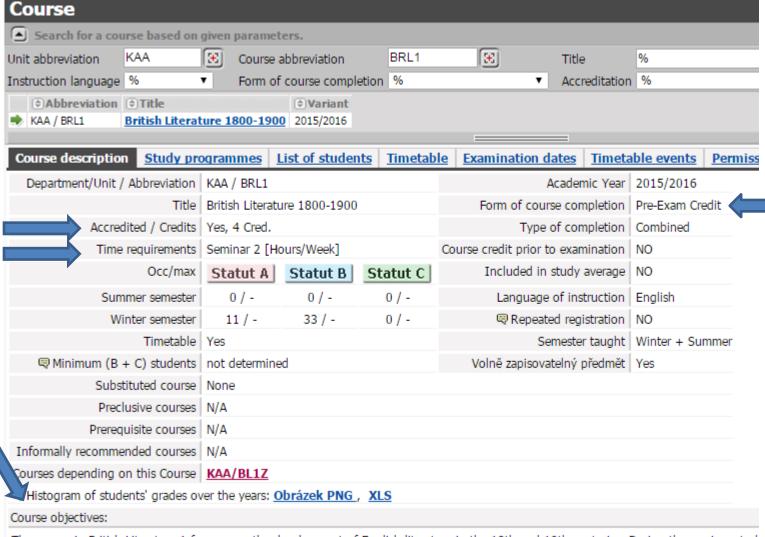
UP Portal (STAG)



(Unit) Department abbreviation: KAA Course abbreviation: see the timetable (what is not in the timetable is **not taught** this semester except for **exams or special events**)

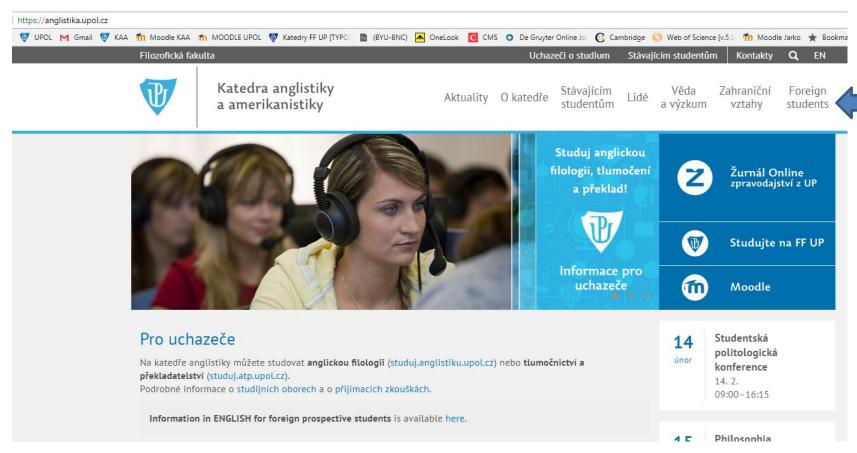
Year: current year

UP Portal (STAG)



The course in British Literature 1 focuses on the development of English literature in the 18th and 19th centuries. During the seminar studies well as works by authors of the Victorian period. The course introduces poetry, fiction and drama. Attention is also paid to the literary a

More information anglistika.upol.cz



Moodle (learning platform)

www.moodle.upol.cz

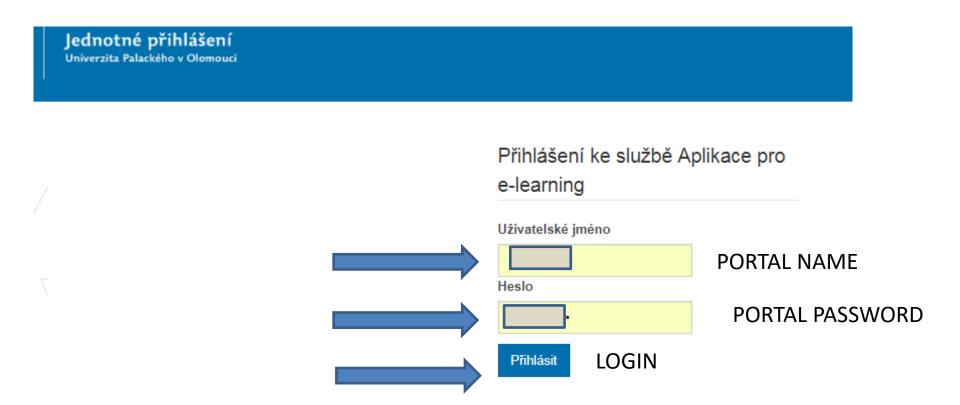
- we use Moodle to share teaching materials with students
- login the same as in the UP Portal;
- once you are enrolled in STAG for a course, the course automatically appears on your Moodle home page as well
- Problem: you are not in STAG yet, but there is already an assignment in Moodle.

Solution 1: try to enrol as soon as possible

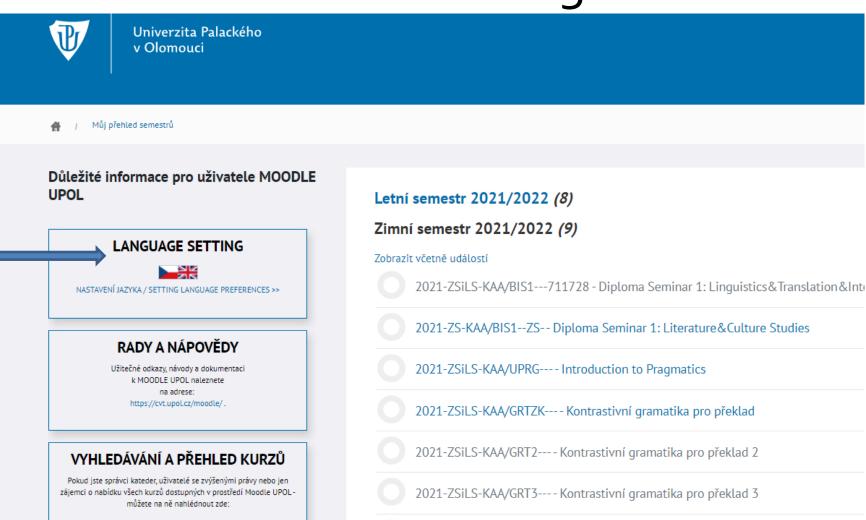
Solution 2 (temporary): Teachers can add you manually as Student-Asynchron, but you have to log in Moodle first so that Moodle knows you.

moodle.upol.cz

moodle.upol.cz



How to change the language setting in Moodle to English



2021-ZSiLS-KAA/PRAG---- Pragmatics

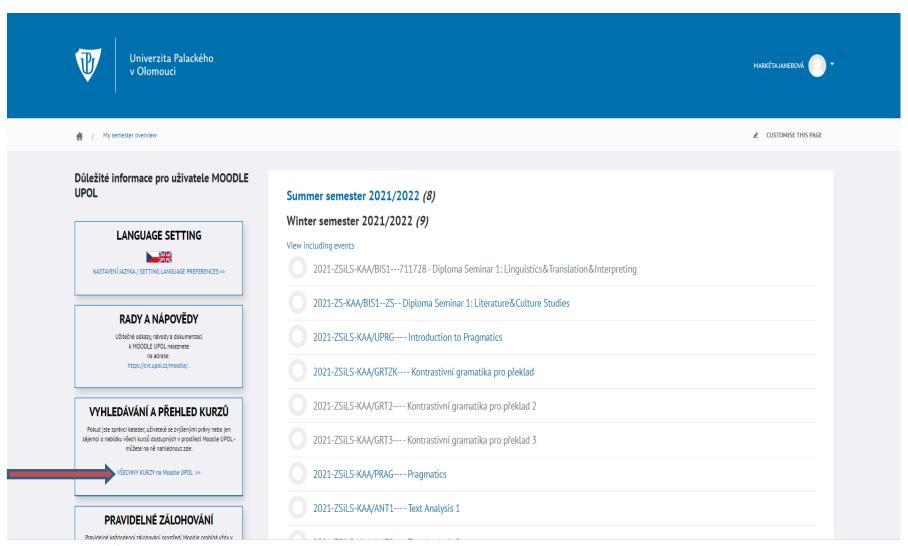
VŠECHNY KURZY na Moodle UPOL >>

Moodle: English dept. forum

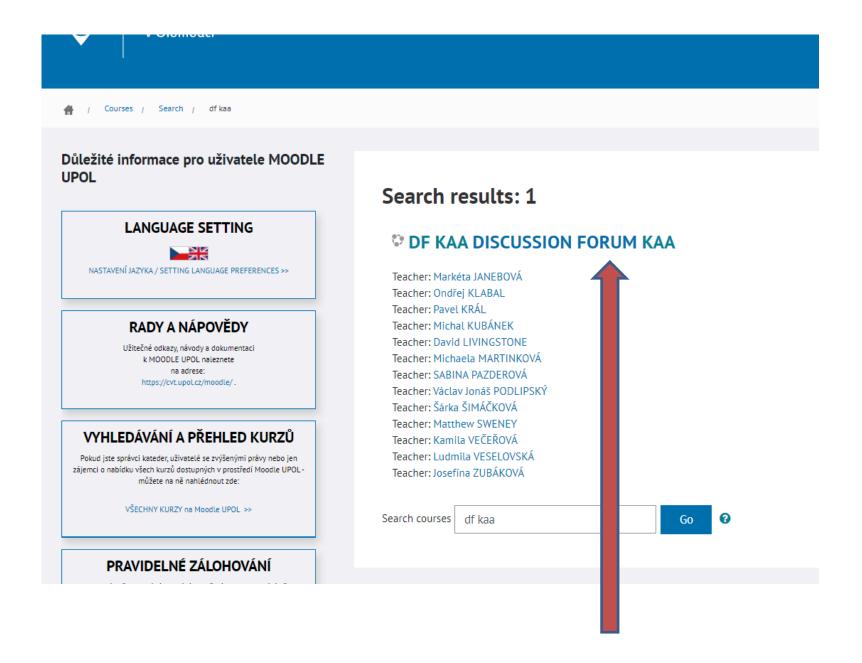
 Once you have signed up, join the English department discussion forum with announcements (relevant information will be in English)

DF KAA

You need to self-enrol in DF KAA (see next slide)



"Vyhtedávání" = search. Click on the hyperlink to be able to search for courses and type in DF KAA.



Click on the hyperlink and then, on the next screen, on "self-enrol"

Courses usually available every semester

Obligatory courses (see below) are usually taught every semester, while the choice of the optional ones may vary.

Check with the timetable:

What is not in the timetable is **not taught** this semester

with the exception of **exams and some special events**

Literature: Obligatory (survey) courses

| Course Code | Course Title | Credits | Teaching hours: lecture+ seminar | Assess- ment | Recom- mended esp. for: |
|-------------|---|---------|---|-----------------|-------------------------------|
| KAA/UL00 | Introduction to the Study of Literature | 4 | 1+1* | PC, EX | BA |
| KAA/BRL1 | British Literature 1 (1800- 1900) | 4 | 0+2 | PC | BA |
| KAA/BRL2 | British Literature 2 (1900- 1950) | 4 | 0+2 | PC | BA |
| KAA/BRL3 | British Literature 3 (until 1800) | 4 | 0+2 | PC | MA |
| KAA/BRL4 | Contemporary British Literature | 4 | 0+2 | PC | MA |
| KAA/AML1 | American Literature 1 (until 1880) | 4 | 0+2 | PC | BA |
| KAA/AML2 | American Literature 2 (1880-1945) | 4 | 0+2 | PC | BA |

UL00: with this course it is necessary to take the lecture and seminar simultaneously in one semester

Literature: optional courses

(the choice may vary)

| Course Code | Course Title | Credits | Extent: lecture+ seminar | Assess- ment | Recom- mended esp. for: |
|-------------|--|---------|--------------------------------|-----------------|-------------------------------|
| KAA/APOS | American Postmodernism | 4 | 0+2 | С | MA |
| KAA/BS00 | Shakespeare- tragedies | 4 | 0+2 | c | BA/MA |
| KAA/BS00 | British Satire | 4 | 0+2 | С | BA/MA |
| KAA/BS00 | Children's Literature | 4 | 0+2 | c | BA/MA |
| KAA/FANT | Literature of the Fantastic | 4 | 0+2 | c | BA/MA |
| KAA/IRL1 | Irish Literature | 4 | 0+2 | С | BA/MA |
| KAA/KAL2 | Chapters from Am. Lit: American Short Story | 4 | 0+2 | С | BA/MA |
| KAA/LITK | Theory of Lit. Interpretation | 4 | 0+2 | С | MA |
| KAA/LK03 | Literature Colloquium | 4 | 0+2 | c | BA/MA |
| KAA/SLAM | Slam Poetry | 4 | 0+2 | С | BA/MA |
| KAA/SOUT | Southern Literature | 4 | 0+2 | С | BA/MA |

Literature: Exams

| Code | Course Title | Credits | Assess- ment | Prerequisite Courses |
|----------|--|---------|-----------------|-----------------------------|
| KAA/BL1Z | Brit. Literature until 1950: Comprehensive Exam | 2 | EX | BRL1 or BRL2 and UL00 |
| KAA/BL2Z | British Literature: Exam | 1 | EX | BRL3 or BRL4 |
| KAA/BL3Z | British Literature: Exam | 1 | EX | BRL3 or BRL4 |
| KAA/AL1Z | American Literature until 1945: Comprehensive Exam | 2 | EX | AML1 or AML2 and UL00 |
| KAA/AL2Z | American Literature: Exam | 1 | EX | AML3 or AML4 |
| KAA/AL3Z | American Literature: Exam | 1 | EX | AML3 or AML4 |
| KAA/TELZ | Literary Criticism | 1 | EX | LITK |

(THESE ARE NOT TAUGHT COURSES, BUT EXAMS WHICH MAY BE TAKEN AFTER THE COMPLETION OF THE PREREQUISITE COURSES)

KAA/ERAS Introduction to Czech Culture for Foreign Students

- This course is designed for visiting foreign students who would like to learn more about the culture of the Czech Republic.
- There will also be mandatory field trips to museums, exhibitions and places of interest.
- In order to receive credits for the course students will have to participate in class, attend regularly (80%) and write a diary of their experience during their stay.
- Students should have at least a medium B2 level of English. The course is taught by Dr. David Livingstone.
- Registration in the class will be dealt with the first day.

Culture studies

| Course Code | Course Title | Credits | Extent: lecture+ seminar | Assess- ment | Recom- mended esp. for: |
|-------------|---|---------|--------------------------------|-----------------|-------------------------------|
| KAA/BS1H | British Studies 1: History | 4 | 2+0 | С | BA/MA |
| KAA/BS2M | British Studies 2: Modern Br. Society | 4 | 2+0 | С | BA/MA |
| KAA/BS3G | British Studies 3: Cultural Geography | 4 | 2+0 | С | BA/MA |
| KAA/AS1H | American Studies 1: Am. History | 4 | 0+2 | С | BA/MA |
| KAA/AS2M | American Studies 2: Modern Am. Society | 4 | 0+2 | С | BA/MA |
| KAA/AS3G | American Studies 3: Cultural Geography | 4 | 0+2 | С | BA/MA |
| KAA/AS00 | Chapters from American Culture | 4 | 0+2 | С | BA/MA |
| KAA/AS00 | American Folk Music | 4 | 0+2 | С | BA/MA |
| KAA/SK01 | Scottish Studies 1 | 4 | 0+2 | С | BA/MA |
| KAA/SK02 | Scottish Studies 2 | 4 | 0+2 | С | BA/MA |
| KAA/IS01 | Irish Studies 1 | 4 | 0+2 | С | BA/MA |
| KAA/IS02 | Irish Studies 2 | 4 | 0+2 | С | BA/MA |
| | | _ | ~ ~ | | |

Culture studies: Exams

| Code | Course Title | Credits | Assess- ment | Prerequisite Courses |
|----------|--------------------------|---------|-----------------|--|
| KAA/KSZ1 | Cultural Studies 1: Exam | 2 | EX | AS1H or AS2M or AS3G or BS1H or BS2M or BS3G |
| KAA/KSZ2 | Cultural Studies 2: Exam | 1 | EX | CS01 or CS02 or IS01 or IS02 or SK01 or SK02 |

(THESE ARE NOT TAUGHT COURSES, BUT EXAMS WHICH MAY BE TAKEN AFTER THE COMPLETION OF THE PREREQUISITE COURSES):

Linguistics: Obligatory (survey) courses

| Course Code | Course Title | Credits | Extent: lecture+ seminar | Assess- ment | Recommended esp. for: |
|-------------|---|---------|--------------------------------|-----------------|-----------------------|
| KAA/UJ00 | Introduction into Linguistics | 4 | 1+1* | c, EX | BA |
| KAA/APGR | Practical English Grammar | 3 | 0+2 | С | BA |
| KAA/AFO1 | Phonetics (lecture) | 4 | 2+0 | С | BA |
| KAA/AFO2 | Phonetic Seminar | 4 | 0+2 | С | BA |
| KAA/FOAN | English Phonetics | 4 | 0+2 | С | BA |
| KAA/AMOR | Morphology | 4 | 2+0 | С | BA |
| KAA/AMOS | Morphosyntax | 4 | 0+2 | С | BA |
| KAA/SNT1 | Syntax 1 | 4 | 0+2 | С | BA |
| KAA/LEX1 | Lexicology and Lexicography | 4 | 0+2 | С | BA |
| KAA/STL1 | Introduction to Stylistics | 4 | 0+2 | С | BA |
| KAA, SNT2 | Syntax 2 | 4 | 0+2 | С | MA |
| KAA/FUNS | Functional Styles in English | 4 | 0+2 | С | MA |
| KAA/VYTX | Text Analysis | 4 | 0+2 | С | MA |
| KAA/HANG | Historical Development of English Advanced MA course | 4 | 2+0 | С | MA |

^{*}with this course it is necessary to take the lecture and seminar simultaneously in one semester

Linguistics: Options (the choice may vary)

| Course Code | Course Title | Credits | Extent: lecture+ seminar | Assess- ment | Recommended esp. for: |
|-------------|---------------------------------------|---------|--------------------------------|-----------------|-----------------------|
| KAA/AF10 | Varieties of English Pronunciation | 4 | 0+2 | С | MA |
| KAA/AFO4 | Topics in Phonetics | 4 | 0+2 | С | BA/MA |
| KAA/KOR1 | Corpus Linguistics | 4 | 0+2 | С | BA/MA |
| KAA/LUTY | Language Universals and Typology | 4 | 0+2 | С | MA |
| KAA/PRAG | Introduction into Pragmatics | 4 | 0+2 | С | MA |
| KAA/SEM1 | Lexical Semantics | 4 | 0+2 | С | MA |

Linguistics: Exams

| Code | Course Title | Credits | Assess- ment | Prerequisite Courses |
|----------|-----------------------------------|---------|-----------------|-----------------------------|
| KAA/LESZ | Lexicology and Stylistics | 2 | EX | LEX1 or STL1 |
| KAA/AFO3 | Phonetics: Exam | 2 | EX | AFO1 or AFO2 and UJ00 |
| LIA1 | Linguistic analysis 1 | 1 | EX | HANG or SNT2 or AF10 |
| LIA2 | Linguistic analysis 2 | 1 | EX | HANG or SNT2 or AF10 |
| KAA/GRFZ | Grammar for Philologists: Exam | 2 | EX | AMOR & AMOS & SNT1 |
| KAA/ANT1 | Text Analysis 1: Exam | 1 | EX | FUNS or VYTX or SEM1 |
| KAA/ANT2 | Text Analysis 2: Exam | 1 | EX | FUNS or VYTX or SEM1 |

(THESE ARE NOT TAUGHT COURSES, BUT EXAMS WHICH MAY BE TAKEN AFTER THE COMPLETION OF THE PREREQUISITE COURSES)

Practical English: Courses

| Course Code | Course Title | Credits | Extent: lecture+ seminar | Assess- ment | Recommended esp. for: |
|-------------|--------------------|---------|--------------------------------|-----------------|-----------------------|
| KAA/AJC1 | English Language 1 | 3 | 0+2 | PC | BA |
| KAA/AJC2 | English Language 2 | 3 | 0+2 | PC | BA |
| KAA/AJC3 | English Language 3 | 3 | 0+2 | PC | BA |
| KAA/AJC4 | English Language 4 | 3 | 0+2 | PC | BA |
| KAA/AJC5 | English Language 5 | 3 | 0+2 | PC | BA |
| KAA/AJC6 | English Language 6 | 3 | 0+2 | PC | MA |
| KAA/AJC7 | English Language 7 | 3 | 0+2 | PC | MA |
| KAA/AJC8 | English Language 8 | 3 | 0+2 | PC | MA |

AJC1: Academic writing

AJC2: Presentations

AJC3: Textbook: *English File Advanced Plus*

AJC4-5: Textbook: *Headway Advanced*

AJC6-8: Textbook: *Proficiency Masterclass* (C1 level required)

You can take any of those course in any order (i.e. you can only take e.g. AJC3 without taking AJC1 and AJC2).

Contact Helena Tylšarová at helena.tylsarova@upol.cz if you have any questions regarding these courses.

Practical English: Exams

| Code | Course Title | Credits | Assess- ment | Prerequisite Courses |
|----------|---|---------|-----------------|-----------------------------|
| KAA/JZB2 | Comprehensive Practical English Exam B2 | 2 | EX | AJC1 or AJC2 |
| KAA/JZC1 | Comprehensive Practical English Exam C1 | 2 | EX | AJC3 or AJC4 or AJC5 |
| KAA/JZC2 | Comprehensive Practical English Exam C2 | 2 | EX | AJC6 or AJC7 |

(THESE ARE NOT TAUGHT COURSES, BUT EXAMS WHICH MAY BE TAKEN AFTER THE COMPLETION OF THE PREREQUISITE COURSES)

Contact Helena Tylšarová at helena.tylsarova@upol.cz if you have any questions regarding these exams.

Practical English: Prerequisites

Technical glitch:

KAA/AJC3, AJC4, AJC5 have prerequisites in STAG which will not allow you to enrol. If you have one of these courses in your LA, get in touch with Ms Simona Černá during the second week of the semester. The faculty coordinator will have to enroll you manually

! Make sure to provide all the details, i.e. code, day, time

So what to do next? (1)

- In the timetable, check what is actually taught this semester and compare it with the Before mobility section of your LA
- 2. Make a list of courses you would like to attend
- Consult your choice of courses taught at the English department with the department coordinator (Helena Tylšarová) and then
- 4. Use the first week to learn more about the courses: go to the first lesson to learn more about the syllabus and requirements (do not miss the first lesson even if you have not signed up in STAG yet) and talk to the teacher to find out whether the course is suitable for you
 - (do not pick courses for MA students if you are a BA student)
- 5. By the end of the first week, you should know which courses you are going to keep, add, or drop

So what to do next? (2)

- 6. Enrolment in STAG:
- a) if the teacher says you can attend the course and the capacity in STAG is still full, get in touch with the **English dept. coordinator**. You need to come personally upon previous arrangement in the **first two weeks of the semester** (only English dept. courses can be sorted out this way).
- b) if a course is **not suitable** for whatever reason and you are enrolled in it, make sure to **unenrol** by the end of week 2
- 7. After finalising the list of courses (**deadline**: **end of week 2**), make changes in STAG, generate a pdf with the Changes and have it signed by both parties in due time. Then upload it in STAG.

Thank you and enjoy your stay in Olomouc!

